

International School of Management Excellence
Internal Quality Assurance Cell (IQAC)
Academic and Administrative Audit Report 2022-23
Submitted by Academic Audit Committee

International School of Management Excellence (ISME) is a leading Business School offering world class education through a student focused culture of excellence, international outlook, entrepreneurial thinking and industry alignment. ISME was founded in 2006 by alumni from Carnegie Mellon University, Purdue University and Wharton Business School, USA. Many ISME faculty have international professional experience or are alumni of top colleges from India and abroad. ISME has graduated over 1900 students who are working in top multi-nationals in India and abroad.

ISME is part of The NVT Group, which is a well-established conglomerate with a diverse portfolio of institutions that have significantly contributed to various technology, defence, education and real estate sectors.

The Academic Audit Committee (AAC) conducted a review of the Academic activities of the college. The Report on the Academic Audit conducted is submitted to the Principal. The Auditing has been conducted emphasizing the 7-criterion benchmarked for evaluation by the NAAC. Accordingly, the study was conducted based on the parameters such current profile, faculty profile, curriculum development, use of the technology-based teaching-learning process, student progression, etc. Successful implementation on of the Student Support Programme was also taken up for evaluation. The AAC has observed a qualitative improvement in many of these areas over the years.

General Information

- The college started functioning during the Academic year 2006b affiliated with the
- Bangalore University.
- The Institution is run by NVT Group.
- 100% of sanctioned posts are filled against teaching and non-teaching staff.

A. Infrastructure

Observations

The institution has adequate classrooms and a well-equipped playground. The college has an auditorium. The college has a fully furnished air-conditioned seminar hall and an open gallery. It also has, Library, Media Room, Girls Room, Conference Room, Pantry, Strong room for Examination purposes, Examination Hall, Computer Lab and playground. The rooms are



ventilated and well lit. Ramp and lift are provided for easy movement and to support the differently abled.

Recommendations

- The library is to be upgraded with adequate number of books. A Digital library has to be set up with internet access
- A Book Bank can be Introduced under the library which will help the students from economically weaker sessions
- Establish a fitness Centre and a separate room for National Service Scheme

B. Teaching-Learning Process

Observations

The institution effectively organizes different programmes for advanced and slow learners. The Institution has conducted Capacity building and skill-enhancement initiatives under various, clubs and cells. Curriculum delivery was carried out with a well-planned documentation process and active Student Participation in Project work fieldwork and Internships is seen. The institution has functional MoU with Institutions of national eminence. The institution has organised many seminars workshops/ management fest/ cultural events with novel ideas and in differing patterns. Faculty members are s Using LMS (Fedena) for the teaching-learning process. Majority of the teachers use ICT Tools like PowerPoint Presentations for teaching-learning and evaluation purposes. The possibilities of digital kind are made use of by the institution through faculty, blogs and podcasts. The Institution has a mentor-mentee system with good Mentor-Mentee Ratio.

Recommendations

- Introduce New Courses with the approval of the University
- Establish Business Incubation Centre and Student Startups
- Establish Eco System for Knowledge transfer
- Organize more extension and outreach activities and increase students' participation in such activities



C. Research

Observations

The Institution provides good support for research activities in multiple ways. It provides leave for attending seminars / conferences and offers financial incentives too. The research intent is evident in many of the activities run by the institution like journal article reviews and surveys. Publication Wing of the college is functioning well with modest efforts to bring out books.

Recommendations

- The Institution must conduct more seminars and Workshops to inculcate research habits among teachers and students.
- Conduct research paper competitions and research-centered quizzes
- Provide financial assistance to students for research activities

D. Sports and Games

Observations

The institution offers Sports scholarships for students who have excelled in various games like football, cricket and shuttle badminton. It offers extra coaching and assistance for students to improve their performance. The college organized inter-department and inter-house competitions.

Recommendations

- Organize training programmes and coaching camps to promote sports and games
- Increase the number of students who involve in sport and games

E. Student Support and Progression

Observations

The Institution has a proper mechanism for running skill education and Professional Education. Weekly sessions for skill enhancement are integrated into the regular work schedule of the students. The skill enhancement

Recommendations

- Conduct special coaching for Competitive Examinations

f. Teaching Profile and Quality

Observations

The institution has an adequate number of teaching staff and it has a policy which provides support through welfare measures for teaching staff. Teachers have publications on UGC Notified Journals and they have contributed as resource persons at the QIP/ Symposium/ Workshop/ Conference/ Seminars. The teachers of the institution have participated in university valuation Process.

Recommendations

- Increase faculty publication in UGC Care listed journals
- Increase the faculty publications in Books and chapters in edited volumes/books
- Increase the Major and Minor Research facilities


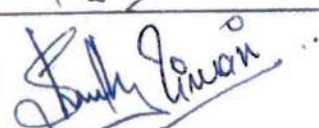
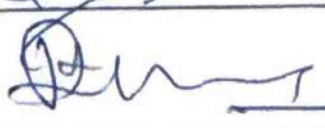
f. Administrative Mechanism

Observations

The institution is well-staffed with sufficient number of employees in the administration. The governance is effective as it could be made out from the system of files and records related to the areas of finance and accounts and students' admission and examination procedures. Internal audit is conducted by the institution and the documents related are up to date.

Recommendations

- Conduct external audit every year

SI No.	Name	Role	Signature
01	Dr. S Shyam Prasad	Convener and Signing Authority	
02	Dr. Shurly Tiwari	Member	
03	R Vardharaju	External Auditor	



PRINCIPAL

INTERNATIONAL SCHOOL OF MANAGEMENT EXCELLENCE
By. No.09, Chetwode Circle, Anand Circle, Chetwode Circle,
Sanjapur Road, Bangalore 562 125 INDIA



International School of Management Excellence
ACADEMIC & ADMINISTRATIVE AUDIT
REPORT OF THE COMMITTEE 2022-23

1. Name of the College: International School of Management Excellence

Address: Sy. No. 88, Chembanahalli, Near Dommasandra Circle, Sarjapur Road, Bangalore - 562125, Karnataka, India

Year of Establishment: 2005

Telephone: STD Code: +91 88806 12345

Web Site :www.ismein

2. Name of Trust / Society: ...NVT Trust

Address: CAP 1, Export Promotion Industrial Park Near ITPL,

Whitefield, 1st Main Rd, KIADB Export Promotion Industrial Area,

Whitefield, Bengaluru, Karnataka 560066

Telephone: STD Code: 088842 45678 E-Mail:contact@qualitylifestyle.in

3. Name of Academic Audit Committee members :

Sl No.	Name	Designation	Role
01	Dr. S Shyam Prasad	Academic Audit Committee Member	Convener and Signing Authority
02	Dr. Shurly Tiwari	Academic Audit Committee Member	Member
03	R Vardharaju	Academic Audit Committee External Member	External Auditor

A : Input

Students' Information –

1. Details of programs offered by the college (Give data for the current academic year)

Sr. No.	Program Level	Name of the Program/ Course	Duration
1	Under-Graduate	BBA B Com	3 3
2	Post-Graduate		



2. New programs introduced in the college during the years, if any?

Yes <input type="checkbox"/>	No <input type="checkbox"/>	Numbers	
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List the academic departments :

Faculty	Name of the Department (e.g. English, Psychology, History, Commerce etc)	UG	PG	Research
Humanities				
Commerce & Management	Commerce & Management	UG		
Science & Technology	Computer Science	UG		
Any Other				

3. Number of Applications Received for each programme

Type of students	
BBA	679
B Com	450
Total	771

Faculty/Teacher Information -

1. Number of Fulltime teachers along with sanctioned post

Year	No of Full time Teachers	Number of Posts Sanctioned
2022-23	18	18

A. Infrastructure Information:

Sr. No	Criteria	Marks Allott	Observation	Marks obtained	Remarks
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Classrooms (20)					
1.	Adequate well-furnished classrooms as per University/Apex body norms <ul style="list-style-type: none"> • Required No. :9 • Available No. : 9 Adequate – 10 Marks Less than Adequate- 05 Marks Not Adequate – 0 Marks	10	Yes	10	
2.	Virtual Classroom with utilization Yes- 5 Marks No- 0 Marks	5	Yes	5	
3.	Number of Smart classrooms with ICT Facilities Above 50% facilities-05 Marks More than 25% facilities-03 Marks More than 10 % - 02 Marks	5	Yes	5	
Laboratories (20)					
1.	No. and Size of Laboratories as per University Norms/Apex body <ul style="list-style-type: none"> • Required No:----- • Available No:----- Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate – 00 Marks	5	Yes	5	
2.	Laboratory equipment available as per University /Apex body norms Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate-00 Marks	5	5	Yes	
3.	Computers are available as per University/Apex body Norms. Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate-00 Marks	5	5	Yes	
8.	Upgradation of Laboratory equipment during the year	5	5	Yes	
Library (25)					
1.	Books in the library (1:5Students: Books) A) Reference Text Books – 3 Marks B) Periodicals -1 Mark C) Newspapers -1 Mark) (For Professional Course, as decided by the apex bodies)	5	Yes	5	



2.	Journals i. International (Two each): 2 Marks ii. National : (Two each): 2 Marks iii. E-journals (Two each): 1 Mark	5	Yes	5	
3.	Digital Library Facilities: (E-Journals / E-Books / Infinite/ Delnet etc) • Adequate – 5 Marks • Sufficient- 3 Marks • Insufficient – 00 Marks	5	Yes	5	
4.	Internet Facility provided to staff & utilization- 03 Marks Wifi Connectivity in the Departments: 2 Marks Faculty Usage of Computer Labs: 1 Mark	3	Yes	3	
5.	Internet Facility for students - 02 Marks	2	Yes	2	
8.	Reading Area A) Student - 04 Marks B) Faculty - 01Mark	5	Yes	5	
Sports (10)					
2.	Well Equipped Playgrounds A) Football/Cricket- (06Marks) B) Basket Ball - (02 Mark) C) Shuttle Badminton - (02Marks)	10	Yes	Yes	
Curricular and extracurricular activities (10)					
1.	1. Separate room for N.S.S.- 02 Marks 2. Separate room for N.C.C.- 02 Marks	4	No	0	
2.	Facilities for extracurricular & Cultural Activities 1. Auditorium 2. Seminar hall 3. Open Gallery/ Amphitheatre	6	Yes	6	

- If Laboratory and Laboratory equipments do not apply to the college/department, then consider 95 Marks for input and convert it accordingly

B: Teaching-Learning Process (215 Marks)



Assessment and Evaluation:

Sr. No	Criteria	Mark Allotted	Observation	Marks obtained	Remarks
I. Catering Students Diversity (55)					
1.	The institution assesses the learning levels of the students, after admission and organizes special programs for advanced learners and slow learners Advanced Learners Program:05 Marks Slow Learners Program: 05Marks	10	Yes	10	
2.	Student-centric methods, such as experiential learning, participative learning problem-solving methodologies etc. are used for enhancing learning experiences (02 Marks for each method – Maximum 30 Marks)	30	Yes	30	
3.	Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources, etc. 96 % to 100% Teachers - 20 Marks 76 % to 95 % Teachers - 15 Marks 51% to 75 % Teachers - 10Marks 26% to 50 % Teachers - 05Marks 25 %& Less Teachers - 02 Marks	20	Yes	20	
4.	The ratio of mentors to students for academic and stress-related issues (Total Teacher: Total Students) (Mentor: Mentee) Mentor: Mentee Ratio (1:50 - 05 Marks Mentor: Mentee Ratio (1:75) - 03Marks Mentor: Mentee Ratio (1:100&Above) Mentoring Activities - 02Marks	5	Yes	5	
II. Capacity Building and Skill Enhancement (20)					



1.	Number of capability enhancement and development student schemes A. Guidance for competitive examinations B. Career Counseling C. Soft skill development D. Remedial coaching E. Language lab training F. Bridge courses G. Yoga and Meditation H. Personal Counseling I. Any other • 10 or more of the above – 20 Marks • Any 6 of the above – 16 Marks • Any 5 of the above – 12 Marks • Any 4 of the above – 08 Marks • Any 3 of the above – 04 Marks	20	Yes	20	
III. curricular Aspects (35)					
1.	The Institution ensures effective curriculum delivery through a well-planned and documented process <input type="checkbox"/> Teaching Plan semester-wise– 02 Marks <input type="checkbox"/> Departmental meeting record for distribution of workload, timetable, etc.- - 01 Mark <input type="checkbox"/> Curriculum Feedback - 02 Marks	5	Yes	5	
3.	Number of value-added/ Add on courses imparting transferable and life skills offered during the year 100% Departments with at least one Value added Course - 20 Marks 76 % to 95 % - 15 Marks 51% to 75 % - 10 Marks 26 % to 50 % - 05Marks 25 % & below- 02 Marks	20	Yes	20	
4.	Does the college offers Field work Project Work or Internship? Yes- 10 No- 0	10	Yes	10	
IV. Innovation Ecosystem, Collaboration, and Extension (50)					



2.	Does the College have functional MoUs with institutions of National, International importance, other Universities, Industries, Corporate Houses etc. during the year (1 Mark for one functional MoU) (Maximum 10 Marks) <ul style="list-style-type: none"> • MoUs with institutions of national, international importance • MoUs with Other Universities • MoUs with Industries & Corporate Houses 	10	Yes	10	
4.	Participation of College in different sports events of the university during last year. Yes- 10 No- 0	10	Yes	10	
5.	Organization of Seminar / Conference / workshop /Project competition / Management Fest / Cultural events etc during last year. Yes- 10 No- 0	10	Yes	10	
6.	Does the college conduct extension and outreach programs conducted in collaboration with industry, community, and Non - Government Organizations through NSS/NCC/Red cross/YRC, etc., during the year (Number of extension and outreach programs conducted) Yes- 10 No- 0	10	Yes	10	
8.	Use of Learning Management System	5	Yes	5	
9.	Participation in Cultural Programme Yes- 5 - No- 0	5	Yes	5	

Research (25)

Sr. No	Criteria	Mark allotted	Observation	Marks obtained	Remarks
1.	Financial Assistance provided by the college to faculty for research	5	Yes	5	
2.	Organizing workshops/seminars for inculcating research habits amongst	5	Yes	5	



	C. 51% to 75% Appointment- 8 Marks D. Below 50% Appointment - 00 Marks				
2.	Welfare Scheme for staff : 3 Marks Recreation Facility for Staff : 3 Marks	6	Yes	6	

Grade :-

81% and Above =

A+ 71% to 80 % =

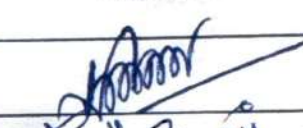
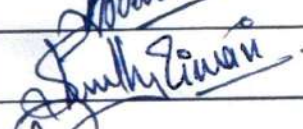
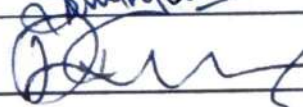
A

61% to 70 % = B

51% to 60 % =C

50 % & Below = D

Add Quality improvement strategies, Extension, Outreach etc

Sl No.	Name	Role	Signature
01	Dr. S Shyam Prasad	Convener and Signing Authority	
02	Dr. Shurly Tiwari	Member	
03	R Vardharaju	External Auditor	



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