

International School of Management Excellence
Internal Quality Assurance Cell (IQAC)
Academic and Administrative Audit Report 2021-22
Submitted by Academic Audit Committee

ISME, the esteemed institution of higher learning, stands as a beacon of excellence in the realm of business education. Established in 2006 by visionary alumni from renowned institutions such as Carnegie Mellon University, Purdue University, and Wharton Business School, USA, ISME has continually upheld its commitment to providing exceptional education with a student-centric ethos, global perspectives, entrepreneurial spirit, and industry alignment. With a faculty team enriched with diverse international expertise and a robust global alumni network, ISME has graduated over 1900 students who now hold prominent positions in multinational corporations worldwide. As part of The NVT Group, a respected conglomerate with diverse interests, ISME actively contributes to sectors such as technology, defense, education, and real estate. This academic audit report provides an in-depth assessment of ISME's academic activities, reflecting its dedication to continuous improvement and academic excellence.

A. Infrastructure

Observations

- **Accessibility Features:** Infrastructure is designed to be inclusive, with provisions such as ramps and lifts ensuring easy movement and accessibility for differently-abled individuals.
- **Well-maintained Spaces:** The ventilated and well-lit rooms create a comfortable and conducive environment for both students and faculty members.
- **Recreational Areas:** The presence of a playground provides students with opportunities for recreational activities and physical exercise, promoting overall well-being.
- **Support for Examination Processes:** Facilities like the strong room for examination purposes ensure the integrity and security of examination processes.

Recommendations

- **Green Initiatives:** Explore opportunities to incorporate sustainable and eco-friendly practices in the design and maintenance of infrastructure facilities, such as energy-efficient lighting and waste management systems.
- **Student Recreation Facilities:** Consider enhancing recreational facilities on campus to promote student well-being and provide additional opportunities for leisure and physical activity.



- **Integration of Smart Technology:** Explore the integration of smart technology solutions, such as digital signage and automated systems, to improve efficiency and enhance the overall campus experience for students and staff.
- **Collaboration Spaces:** Create designated collaboration spaces within the campus, equipped with modern technology and comfortable seating arrangements, to facilitate group work and interdisciplinary collaboration among students and faculty.

B. Teaching-Learning Process

Observations

- **Faculty Development Initiatives:** ISME invests in faculty development initiatives, including workshops and training programs, to enhance teaching effectiveness and keep faculty members abreast of the latest pedagogical trends and technologies.
- **Support for Student Learning:** The institution offers support services such as tutoring, academic advising, and counseling to assist students in overcoming academic challenges and achieving their learning goals.
- **Industry Integration:** The teaching-learning process at ISME is closely aligned with industry requirements, with faculty members integrating industry perspectives, case studies, and guest lectures into the curriculum to ensure students are well-prepared for the demands of the professional world.

Recommendations

- **Mentoring and Support:** Provide mentoring and support for faculty members, particularly new or junior faculty, to help them navigate the challenges of teaching and provide guidance on effective teaching strategies and classroom management techniques.
- **Real-World Application:** Enhance the integration of real-world applications and industry-relevant examples into course content to demonstrate the practical relevance of theoretical concepts and prepare students for the demands of the professional world.
- **Student-Centered Approach:** Foster a student-centered approach to teaching and learning by empowering students to take ownership of their learning process, encouraging active participation, and providing opportunities for self-directed learning and exploration.

C. Research

Observations

- **Student Research Opportunities:** Create opportunities for undergraduate and graduate students to engage in research activities through research assistantships, internships, and research-focused courses.



- **Research Mentoring:** Pair junior faculty members and graduate students with experienced researchers to provide mentorship and guidance throughout the research process, fostering a culture of collaboration and knowledge transfer.
- **Research Dissemination:** Encourage faculty members and students to disseminate their research findings through publications in peer-reviewed journals, presentations at conferences, and participation in academic forums.
- **Research Culture:** Foster a supportive and collaborative research culture within ISME by organizing research seminars, colloquia, and networking events, and by celebrating research achievements and milestones.

Recommendations

- Create opportunities for student involvement in research activities.
- Facilitate research mentoring for junior faculty and students.
- Encourage dissemination of research findings through publications and presentations.
- Foster a supportive research culture through seminars and networking events.

D. Sports and Games

Observations

- **Participation Levels:** There is active participation among students in sports and games, with a significant portion of the student body engaging in various athletic activities.
- **Range of Activities:** ISME offers a diverse range of sports and games, catering to different interests and skill levels, including team sports, individual sports, and recreational games.
- **Facilities:** The institution provides adequate sports facilities such as a playground, sports fields, courts, and gymnasium, supporting the practice and organization of different sports and games.
- **Organized Events:** ISME organizes regular sports events, tournaments, and intramural competitions, fostering a sense of camaraderie and healthy competition among students.
- **Coaching and Training:** There are opportunities for coaching and training in different sports and games, with experienced coaches and trainers providing guidance and support to aspiring athletes.
- **Fitness and Wellness:** Participation in sports and games contributes to the overall fitness and wellness of students, promoting physical health and well-being.



Recommendations

- **Facility Upgrades:** Consider investing in upgrades to existing sports facilities, such as improving playing surfaces, installing modern equipment, and expanding the gymnasium to accommodate a wider range of activities.
- **Diversification of Offerings:** Expand the range of sports and games offered to cater to diverse student interests, ensuring inclusivity and providing opportunities for participation for students with varying athletic abilities.
- **Coaching and Training Programs:** Enhance coaching and training programs by recruiting qualified coaches, organizing specialized training sessions, and offering skill development workshops to improve the quality of coaching and support available to student athletes.
- **Promotion and Awareness:** Increase promotion and awareness of sports and games activities through marketing campaigns, informational sessions, and orientation programs to encourage greater participation and engagement among students.

E. Student Support and Progression

Observations

- **Student Diversity and Inclusion:** The institution promotes diversity and inclusion initiatives, creating a supportive and inclusive campus environment where all students feel valued and respected.
- **Student Feedback Mechanisms:** ISME solicits feedback from students through surveys, focus groups, and other feedback channels to continuously improve student support services and enhance the overall student experience.
- **Health and Wellness Services:** The institution offers health and wellness services, including access to healthcare facilities, counseling services, and wellness programs, to support students' physical and mental well-being.

Recommendations




- **Enhance Diversity and Inclusion Initiatives:** ISME might enhance its diversity and inclusion initiatives by implementing training programs for faculty and staff, creating safe spaces for underrepresented student groups, and celebrating diversity through cultural events and awareness campaigns.
- **Improve Feedback Mechanisms:** ISME could improve its feedback mechanisms by streamlining communication channels, actively soliciting input from students on a regular basis, and ensuring transparency in the implementation of feedback-driven changes.
- **Invest in Wellness Resources:** The institution could invest in additional wellness resources such as onsite counseling services, stress management workshops, and health promotion campaigns to support students' overall well-being.

Observations

- **Teaching Methods:** Faculty members employ a variety of teaching methods and pedagogical approaches to engage students, including lectures, case studies, group discussions, and experiential learning activities, catering to diverse learning styles and preferences.
- **Student Interaction:** There is a strong emphasis on student-teacher interaction at ISME, with faculty members actively engaging with students both inside and outside the classroom, fostering an open and supportive learning environment.
- **Feedback Mechanisms:** Faculty members solicit feedback from students on their teaching effectiveness, course content, and overall learning experience, using this input to make improvements and adjustments as needed.
- **Professional Development:** ISME invests in faculty development initiatives, including workshops, conferences, and training programs, to enhance teaching skills, pedagogical techniques, and subject matter expertise, ensuring high-quality instruction.
- **Research and Scholarship:** Faculty members engage in research and scholarship activities, contributing to the advancement of knowledge in their respective fields and bringing cutting-edge research insights into the classroom.

Recommendations

- **Pedagogical Training:** Implement pedagogical training programs for faculty members to enhance their teaching skills and familiarity with innovative instructional methods, such as active learning strategies and technology integration.
- **Peer Observation and Feedback:** Establish a peer observation and feedback system where faculty members can observe each other's classes and provide constructive feedback to promote continuous improvement in teaching practices.
- **Student-Centered Approach:** Encourage faculty members to adopt a student-centered approach to teaching by actively involving students in the learning process, promoting critical thinking, problem-solving, and active engagement in class activities.

Sl No.	Name	Role	Signature
01	Dr. S Shyam Prasad	Convener and Signing Authority	
02	Dr. Shurly Tiwari	Member	
03	R Vardharaju	External Auditor	



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PRINCIPAL

INTERNATIONAL SCHOOL OF MANAGEMENT
Bangalore, Karnataka, India
B. Upper Road, Bangalore 562 121

International School of Management Excellence
ACADEMIC & ADMINISTRATIVE AUDIT
REPORT OF THE COMMITTEE 2021-22

1. **Name of the College:** International School of Management Excellence
 Address: Sy. No. 88, Chembanahalli, Near Dommasandra Circle, Sarjapur Road, Bangalore - 562125,
 Karnataka, India
 Year of Establishment: 2005
 Telephone: STD Code: +91 88806 12345
 Web Site :www.ismein

2. **Name of Trust / Society:** ...NVT Trust
 Address: CAP 1, Export Promotion Industrial Park Near ITPL,
 Whitefield, 1st Main Rd, KIADB Export Promotion Industrial Area,
 Whitefield, Bengaluru, Karnataka 560066
 Telephone: STD Code: 088842 45678 E-Mail: contact@qualitylifestyle.in

3. **Name of Academic Audit Committee members :**

Sl No.	Name	Designation	Role
01	Dr. S Shyam Prasad	Academic Audit Committee Member	Convener and Signing Authority
02	Dr. Shurly Tiwari	Academic Audit Committee Member	Member
03	R Vardharaju	Academic Audit Committee External Member	External Auditor

A : Input

Students' Information -

1. **Details of programs offered by the college (Give data for the current academic year)**

Sr. No.	Program Level	Name of the Program/ Course	Duration
1	Under-Graduate	BBA B Com	3 3
2	Post-Graduate		

2. **New programs introduced in the college during the years, if any?**



Yes	No	Numbers
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List the academic departments :

Faculty	Name of the Department (e.g. English, Psychology, History, Commerce etc)	UG	PG	Research
Humanities				
Commerce & Management	Management	UG		
Science & Technology				
Any Other				

3. Number of Applications Received for each programme

Type of students	
BBA	902
B Com	333
Total	1235

Faculty/Teacher Information -

1. Number of Fulltime teachers along with sanctioned post

Year	No of Full time Teachers	Number of Posts Sanctioned
2021-22	17	17

A. Infrastructure Information:

Sr. No	Criteria	Marks Allotted	Observation	Marks obtained	Remarks
	Classrooms (20)				



1.	Adequate well-furnished classrooms as per University/Apex body norms <ul style="list-style-type: none"> • Required No. :9 • Available No. : 9 Adequate – 10 Marks Less than Adequate- 05 Marks Not Adequate – 0 Marks	10	Yes	10	
2.	Virtual Classroom with utilization Yes- 5 Marks No- 0 Marks	5	Yes	5	
3.	Number of Smart classrooms with ICT Facilities Above 50% facilities-05 Marks More than 25% facilities-03 Marks More than 10 % - 02 Marks	5	Yes	5	
Laboratories (20)					
1.	No. and Size of Laboratories as per University Norms/Apex body <ul style="list-style-type: none"> • Required No:----- • Available No:----- Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate – 00 Marks	5	Yes	5	
2.	Laboratory equipment available as per University /Apex body norms Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate-00 Marks	5	5	Yes	
3.	Computers are available as per University/Apex body Norms. Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate-00 Marks	5	5	Yes	
8.	Upgradation of Laboratory equipment during the year	5	5	Yes	
Library (25)					
1.	Books in the library (1:5Students: Books) A) Reference Text Books – 3 Marks B) Periodicals -1 Mark C) Newspapers -1 Mark) (For Professional Course, as decided by the apex bodies)	5	Yes	5	
2.	Journals i. International (Two each):2 Marks ii. National : (Two each): 2 Marks iii. E-journals (Two each): 1 Mark	5	Yes	5	



3.	Digital Library Facilities: (E-Journals / E-Books / Infinite/ Delnet etc) • Adequate - 5 Marks • Sufficient- 3 Marks • Insufficient - 00 Marks	5	Yes	5	
4.	Internet Facility provided to staff & utilization- 03 Marks Wifi Connectivity in the Departments: 2 Marks Faculty Usage of Computer Labs: 1 Mark	3	Yes	3	
5.	Internet Facility for students - 02 Marks	2	Yes	2	
8.	Reading Area A) Student - 04 Marks B) Faculty - 01Mark	5	Yes	5	
Sports (10)					
2.	Well Equipped Playgrounds A) Football/Cricket- (06Marks) B) Basket Ball - (02 Mark) C) Shuttle Badminton - (02Marks)	10	Yes	Yes	
Curricular and extracurricular activities (10)					
1.	1. Separate room for N.S.S.- 02 Marks 2. Separate room for N.C.C.- 02 Marks	4	No	0	
2.	Facilities for extracurricular & Cultural Activities 1. Auditorium 2. Seminar hall 3. Open Gallery/ Amphitheatre	6	Yes	6	

- If Laboratory and Laboratory equipments do not apply to the college/department, then consider 95 Marks for input and convert it accordingly

B: Teaching-Learning Process (215 Marks)

Assessment and Evaluation:

Sr.	Criteria	Mark Allotted	Observation	Marks obtained	Remarks
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No					
I. Catering Students Diversity (55)					
1.	The institution assesses the learning levels of the students, after admission and organizes special programs for advanced learners and slow learners Advanced Learners Program:05 Marks Slow Learners Program: 05Marks	10	Yes	10	
2.	Student-centric methods, such as experiential learning, participative learning problem-solving methodologies etc. are used for enhancing learning experiences (02 Marks for each method - Maximum 30 Marks)	30	Yes	30	
3.	Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources, etc. 96 % to 100% Teachers - 20 Marks 76 % to 95 % Teachers - 15 Marks 51% to 75 % Teachers - 10Marks 26% to 50 % Teachers - 05Marks 25 %& Less Teachers - 02 Marks	20	Yes	20	
4.	The ratio of mentors to students for academic and stress-related issues (Total Teacher: Total Students) (Mentor: Mentee) Mentor: Mentee Ratio (1:50 - 05 Marks Mentor: Mentee Ratio (1:75) - 03Marks Mentor: Mentee Ratio (1:100&Above) Mentoring Activities - 02Marks	5	Yes	5	
II. Capacity Building and Skill Enhancement (20)					



1.	<p>Number of capability enhancement and development student schemes</p> <p>A. Guidance for competitive examinations</p> <p>B. Career Counseling</p> <p>C. Soft skill development</p> <p>D. Remedial coaching</p> <p>E. Language lab training</p> <p>F. Bridge courses</p> <p>G. Yoga and Meditation</p> <p>H. Personal Counseling</p> <p>I. Any other</p> <ul style="list-style-type: none"> • 10 or more of the above – 20 Marks • Any 6 of the above – 16 Marks • Any 5 of the above – 12 Marks • Any 4 of the above – 08 Marks • Any 3 of the above – 04 Marks 	20	Yes	20	
III. curricular Aspects (35)					
1.	<p>The Institution ensures effective curriculum delivery through a well-planned and documented process</p> <p><input type="checkbox"/> Teaching Plan semester-wise– 02 Marks</p> <p><input type="checkbox"/> Departmental meeting record for distribution of workload, timetable, etc.- - 01 Mark</p> <p><input type="checkbox"/> Curriculum Feedback - 02 Marks</p>	5	Yes	5	
3.	<p>Number of value-added/ Add on courses imparting transferable and life skills offered during the year 100% Departments with at least one Value added Course - 20 Marks</p> <p>76 % to 95 % - 15 Marks</p> <p>51% to 75 % - 10 Marks</p> <p>26 % to 50 % - 05Marks</p> <p>25 % & below- 02 Marks</p>	20	Yes	20	
4.	<p>Does the college offers Field work Project Work or Internship?</p> <p>Yes- 10</p> <p>No- 0</p>	10	Yes	10	
IV. Innovation Ecosystem, Collaboration, and Extension (50)					



2.	Does the College have functional MoUs with institutions of National, International importance, other Universities, Industries, Corporate Houses etc. during the year (1 Mark for one functional MoU) (Maximum 10 Marks) <ul style="list-style-type: none"> • MoUs with institutions of national, international importance • MoUs with Other Universities • MoUs with Industries & Corporate Houses 	10	Yes	10	
4.	Participation of College in different sports events of the university during last year. Yes- 10 No- 0	10	Yes	10	
5.	Organization of Seminar / Conference / workshop /Project competition / Management Fest / Cultural events etc during last year. Yes- 10 No- 0	10	Yes	10	
6.	Does the college conduct extension and outreach programs conducted in collaboration with industry, community, and Non - Government Organizations through NSS/NCC/Red cross/YRC, etc., during the year (Number of extension and outreach programs conducted) Yes- 10 No- 0	10	Yes	10	
8.	Use of Learning Management System	5	Yes	5	
9.	Participation in Cultural Programme Yes- 5 - No- 0	5	Yes	5	

Research (25)

Sr. No	Criteria	Mark allotted	Observation	Marks obtained	Remarks
1.	Financial Assistance provided by the college to faculty for research	5	Yes	5	
2.	Organizing workshops/seminars for inculcating research habits amongst teachers.	5	Yes	5	
4.	Leave and other incentives provided to teachers to promote faculty research	5	Yes	5	

6.	Workshops/seminars organized during the last three years for inculcating research habits amongst students	5	Yes	5	
7.	Does the college have research policy	5	Yes	5	

Student Support and Progression (60 Marks)

Sr.No	Criteria	Mark allotted	Observation	Marks obtained	Remarks
1	<ul style="list-style-type: none"> Does the college offers capacity building and Life skill taring Yes- 20 No- 0 	20	Yes	20	
2	<ul style="list-style-type: none"> Does the college provides career counselling and training Yes- 20 No- 0 	20	Yes	20	
3	<ul style="list-style-type: none"> Does the College have effective mechanism Continuous Evaluation Yes- 10 No- 0 	10	Yes	10	
4	<ul style="list-style-type: none"> Does the college have effective grievance redresses mechanism Yes- 10 No- 0 	10	Yes	10	

Teaching Profile and Quality (20)

Sr.No	Criteria	Mark allotted	Observation	Marks obtained	Remarks
1.	No. of required Teaching Faculty – A. 100% Appointment- 14 Marks B. 76% to 99% Appointment-10 Marks C. 51% to 75% Appointment- 8 Marks D. Below 50% Appointment - 00 Marks	14	100%	14	
2.	Welfare Scheme for staff : 3 Marks Recreation Facility for Staff : 3 Marks	6	Yes	6	



Grade :-

81% and Above =

A+ 71% to 80 % =


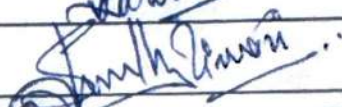
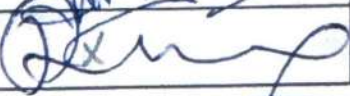
A

61% to 70 % = B

51% to 60 % =C

50 % & Below = D

Add Quality improvement strategies, Extension, Outreach etc

Sl No.	Name	Role	Signature
01	Dr. S Shyam Prasad	Convener and Signing Authority	
02	Dr. Shurly Tiwari	Member	
03	R Vardharaju	External Auditor	



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