



MDIS

Management Development & Consultancy
The Corporate Training Arm of MDIS

Training Proposal

8 days Singapore Immersion camp

Prepared For

**INTERNATIONAL SCHOOL OF
MANAGEMENT EXCELLENCE**

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Registration No.:200207679N

28 May 2018

Kiran Kumar

INTERNATIONAL SCHOOL OF MANAGEMENT EXCELLENCE
88, Chembanahalli, Near Dommasandra Circle
Sarjapura Road, Bangalore, KA,
India-562125

Dear Kiran Kumar,

RE: Training programme on "8 days Singapore Immersion camp"

We thank you for your interest in the services that the Management Development & Consultancy (MDC) is providing and the opportunity to discuss your training needs with us. We are pleased to submit our proposal for your kind consideration.

In the meantime, should you have any queries, please do not hesitate to contact me at DID: **+65 6331 1565**. Alternatively, you can also email me at vincent_laiys@mdis.edu.sg. We will be most happy to assist you in any way we can.

Once again, we thank you for your support and look forward to cooperating with you and your organisation on this project.

Thank you.

Yours sincerely,

Vincent Lai

Manager, Overseas Business
Management Development & Consultancy
MDIS Corporation Pte Ltd (a wholly owned subsidiary of MDIS)
Mobile: +65 98523688

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About Us

Management Development & Consultancy (MDC), the corporate training arm of Management Development Institute of Singapore (MDIS), has since its establishment in June 1995, played a leading role in meeting the changing needs of many business organisations. We provide a wide range of well-designed programmes specially catered for business organisations with different training needs.

The Management Development Institute of Singapore (MDIS), founded in 1956, is Singapore's oldest not-for-profit professional institute for Lifelong Learning.

MDIS provides the opportunity for individuals to develop professionally through academic programmes in the areas of Business and Management, Mass Communications, Travel, Tourism and Hospitality Management, Life Sciences and Information Technology, offered in collaboration with highly acclaimed universities from France, United Kingdom, United States of America and Australia. Its current student enrolment is more than 12,500, out of which about 3,500 are international students from more than 66 countries.

Our Key Services

Our key services are designed to equip professionals with the essential tools of the trade, which includes:

- Seminars & Workshops
- Customised In-House Training
- Language & Skills Development
- Overseas Corporate Training
- Student Immersion Programme
- Consultancy Services

Our Commitment

MDC is committed to developing high quality programmes with consultants and accredited trainers, who undergo continual audit and evaluation, to provide consultancy and training solutions that are at pace with the dynamic changes in the business world.

SOME OF OUR VALUED CLIENTS

Amalgamated Union of Public Employees
Canon Singapore Pte Ltd
Capitaland Commercial Limited
Changi General Hospital
Comfort Delgro Engineering Pte Ltd
Diethelm Singapore Pte Ltd
DHL Singapore
Economic Development Boards (EDB)
Energy Market Authority
Epson Singapore Pte Ltd
Firmenich Asia Pte Ltd
German Centre
HASBRO Singapore
Health Sciences Authority
Hewlett-Packard Singapore (Pte) Ltd
Hitachi Home Electronics Asia (S) Pte Ltd
IBM Singapore Pte Ltd
Institute of Technical Education
Inland Revenue Authority of Singapore
JTC Corporation
Jurong Junior College
Jurong Port Pte Ltd
Keppel Shipyard
Majlis Ugama Islam Singapura
Media Development Authority

Merrill Lynch International Bank
MINDEF
Ministry of Defence
Ministry of Education
Ministry of Home Affairs
Ministry of Manpower
National Council of Social Services (NCSS)
National University Hospital
NTUC Income
Panasonic Semiconductor Singapore
Republic Polytechnic
Robinsons & Co. (S) Pte Ltd
Samsung Electro-Mechanics Pte Ltd
Saudi Petroleum Ltd
Singapore Land Authority
Singapore Media Academy Pte Ltd
Singapore Police Force Training Command
Singapore Press Holdings Ltd
Singapore Prison Services
Singapore Telecommunications Ltd
Singapore Tourism Board
Sony Electronics Asia Pacific Pte Ltd
SPRING Singapore
Temasek Holdings
United Overseas Bank Limited

OUR APPROACH

Our scope of work will include the following five stages:



Proposed Workshops (Half Day)

1. Exceptional Customer Service
2. Using Emotional Intelligence to Manage Oneself
3. Effective Team Leadership Skills
4. Singapore – Economy, History & SWOT

Proposed Itinerary

SN	Day	Time	Schedule
Day 1	Wednesday, July 18, 2018	TBC	Arrival. Pick up by MDIS. Proceed to hostel for check in
Day 2	Thursday, July 19, 2018	AM	Half day workshop at MDIS
		PM	Half day industrial visit organized by ISME.
Day 3	Friday, July 20, 2018	AM	Half day workshop at MDIS
		PM	Half day industrial visit organized by ISME
Day 4	Saturday, July 21, 2018	AM	Half day guided city tour by MDIS. Drop off at Sentosa
		PM	Sentosa by ISME
Day 5	Sunday, July 22, 2018	AM	Optional - Visit to Universal Studio (expenses to be borne by students)
		PM	Optional - Visit to Universal Studio (expenses to be borne by students)
Day 6	Monday, July 23, 2018	AM	Half day workshop at MDIS
		PM	Half day industrial visit organized by ISME
Day 7	Tuesday, July 24, 2018	AM	Half day workshop at MDIS
		PM	Half day industrial visit organized by ISME
Day 8	Wednesday, July 25, 2018	TBC	Free day. Drop to airport arranged by MDIS

Training Fees and Payment

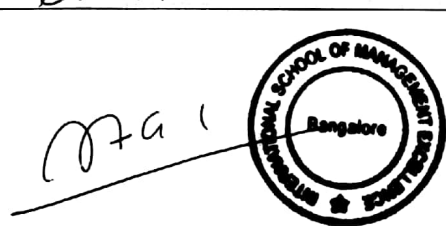
FEE STRUCTURE

Programme Title	8 days Singapore Immersion camp
Dates	18 - 25 July 2018
Duration	8 days
Training Investment	<input type="checkbox"/> 17 participants S\$ 870 per participant
	<input type="checkbox"/> 16 participants S\$ 890 per participant
Programme Delivery:	<ul style="list-style-type: none"> • 4 x half day MDIS lectures • MDIS Certificate of Participation • 8 days MDIS hostel accommodations (quad share, communal toilets) • 1 x 2 way airport transfers • 1 x Half day guided city tour • \$10 meal allowance per student • Free for one guardian

Note: 7% Goods and Services Tax is not applicable for payments made outside of Singapore

Acceptance Acknowledgement

We accept this programme and hereby commission MDIS Corporation Pte Ltd to execute the programme in its entirety.

Proposal Date:	28 May 2018
Reference:	18/125/VL
Partner:	INTERNATIONAL SCHOOL OF MANAGEMENT EXCELLENCE
Name:	NITIN GARC
Designation:	DIRECTOR
Authorised Signature And Company stamp	
Date:	28/05/2018

Please complete this Acceptance Acknowledgment and email to vincent_laiys@mdis.edu.sg or fax to MDIS at (65) 6356 7100

Terms and Conditions of Service

1. The costing listed above is derived from the number of participants and classes conducted, as specified in the "Fee Structure" above.
2. Fees may change, depending on level of customization and is subjected to prevailing GST.
3. Upon receipt of the signed Programme Acceptance Acknowledgement, a minimum of 2 weeks will be required for preparation of programme execution.
4. The Programme Outline submitted to Client shall form part of the terms of reference for the implementation of the training service(s) and programme(s).
5. Any cancellations made after the receipt of the signed Programme Acceptance Acknowledgement, will incur a cancellation charge of 30% on the price quoted. However, the training can be postponed for a maximum period of 3 months from the confirmed date of training, subjected to the trainer's availability. All cancellations or postponements must be given in writing to MDIS Corporation Pte Ltd.
6. Payment has to be made within thirty (30) days before the date of programme delivery.
7. In cases whereby the Client arranges the venue logistics, MDIS Corporation Pte Ltd shall not be responsible for any logistics arrangement of training equipment, unless otherwise stated.
8. Course notes belong to the intellectual property of MDIS Corporation Pte Ltd, and under no circumstances should it be disseminated without permission.
9. This proposal is valid within thirty (30) days upon receipt by client.

Mode of Payment

Payment shall be made via telegraphic transfer as follows:

Beneficiary Name:	MDIS Corporation Pte Ltd
Beneficiary Bank:	DBS Bank Ltd
Account Currency:	SGD
Bank Address:	460 Alexandra Road #02-33/34 Alexandra Retail Centre Singapore 119963
Bank Account:	006-900355-3
Bank Code and Branch Code:	7171, 006
Swift Code:	DBSSSGSG

